

## **Student Placement Agreement**

Thank you for your support in offering a veterinary student a placement.

**Your organisation:**

**Lead Contact:**

**Address:**

I can confirm that we accept veterinary students studying in the UK to undertake a placement at this establishment from the following dates:

**\*Start Date:**

**\*End Date:**

**I confirm that the conditions below will remain in place for the period stated above, and that I will inform any of the veterinary schools named in the table below as appropriate, if this was to change in the future.**

In accepting placements at this establishment I can confirm that:

- The student will receive an induction covering Health and Safety (including fire and emergency action, use of equipment and hazardous substances, first aid arrangements) and relevant risks, in order for him/her to perform the task adequately and work in a safe environment
- The environment the student will be placed in conforms to current Health and Safety legislation and all work practices that the student may be involved in have been subject to risk assessment
- This establishment has Employers Liability and Public Liability Insurance which extends to cover the student throughout his / her placement and copies of the appropriate Employers Liability certificate/letter of confirmation of Public Liability insurance will be made available to the student
- If the student has any work related sickness or accidents whilst on placement, we will immediately report this to the veterinary school and also ensure that any statutory notifications will be made to the HSE and/or to other appropriate authorities

### **THE VETERINARY SCHOOL'S COMMITMENT**

Each Veterinary School has provided all students with training in essential first aid, basic animal management and basic personal farm safety. Students have also been reminded that they may only operate machinery and vehicles for which they have the appropriate licence.

Revised September 2019. Lydia Brown.

We are keen to ensure that placements are equally positive for you, as for our student. The Placements Team at each Vet School is here to offer any support and back-up you may need whilst hosting one of our students.

Please do not hesitate to contact Dr Lydia Brown, Mill Leat, West Gomeldon, Salisbury, Wilts. SP4 6JY. Tel 07710 785132 email [drlydiabrown@gmail.com](mailto:drlydiabrown@gmail.com) if you have any concerns or questions about completing this form. And she will contact the appropriate school

**Your name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Position in Company\*:** \_\_\_\_\_

\*Please note that this form must be signed by a person with a position of responsibility within the practice (e.g. veterinary surgeon, practice manager, senior administrator)

Thank you for completing this form. Please scan and email it, or post it, to the contact address below.

**Email:**  
[drlydiabrown@gmail.com](mailto:drlydiabrown@gmail.com)

**Telephone:**  
**07710 785132**

**Post:**  
**Mill Leat**  
**West Gomeldon**  
**Salisbury**  
**Wilts**  
**SP4 6JY**

This has been developed as a standardised form, used by all the Veterinary Schools to provide consistency and reduce the administration involved in hosting placements. If you also take (or wish to take) students from other veterinary schools, please send copies of this form to the other Veterinary Schools with which you work, using the addresses given below and 'Placement Insurance' as the subject title.

Veterinary School	Email address	Postal address
Bristol	<a href="mailto:vet-ems@bristol.ac.uk">vet-ems@bristol.ac.uk</a>	
Cambridge	<a href="mailto:kma28@cam.ac.uk">kma28@cam.ac.uk</a>	
Glasgow	<a href="mailto:ems@vet.gla.ac.uk">ems@vet.gla.ac.uk</a>	EMS Office, School of Veterinary Medicine McCall Building, Garscube Estate Bearsden Rd, Glasgow G61 1QH
Edinburgh	<a href="mailto:rhona.buchan@ed.ac.uk">rhona.buchan@ed.ac.uk</a>	
Liverpool	<a href="mailto:tutems@liv.ac.uk">tutems@liv.ac.uk</a> <a href="mailto:pcems@liv.ac.uk">pcems@liv.ac.uk</a>	EMS Office; School of Veterinary Science Leahurst Veterinary Teaching Hospital Chester High Road, NESTON CH64 4BT
Nottingham	Veterinary- <a href="mailto:placement@nottingham.ac.uk">placement@nottingham.ac.uk</a> Tel 0115 9516479	EMS Office, School of Veterinary Medicine & Science University of Nottingham Sutton Bonington Campus Leicestershire. LE12 5RD
RVC	<a href="mailto:ems@rvc.ac.uk">ems@rvc.ac.uk</a>	
Surrey	<a href="mailto:vetplacements@surrey.ac.uk">vetplacements@surrey.ac.uk</a>	