



## **THE WORSHIPFUL COMPANY OF FARRIERS**

### **REASONABLE ADJUSTMENTS AND SPECIAL CONSIDERATIONS POLICY AND PROCEDURES**

All candidates should be physically capable of carrying out farriery work and therefore in the practical test all candidates must be able to carry out the practical skills that are required in the syllabus. Subject to this rider, and without detriment to the welfare of the horse, reasonable adjustments for the Practical and Oral tests will be assessed by the examiners at the time, providing notification has been made in advance with the candidate's Application Form, as detailed below. Candidates should be able to read and interpret written instructions and reports without assistance from a third party, in order to be able to respond correctly to communications from veterinary surgeons and other professionals. Subject to this, candidates with dyslexia or other learning difficulties who require Reasonable Adjustments for the written examination may be allocated additional time.

When candidates complete the application form they are required to declare whether they have any medical, specific learning difficulty, disability, or other condition, which is likely to affect either their written, oral or practical work. They are required to supply medical or other certificates, as applicable, when returning the application form.

In addition, the current training providers (the colleges) will advise the Company whether any candidate in their knowledge has any specific learning difficulty, disability or other condition which is likely to affect the candidate's examination work. If necessary, the Registrar will also liaise with the respective Approved Training Centre that the candidate has attended for his/her 'off-the-job' training in order to confirm that the centre has assessed the candidate as having learning difficulties.

If an external / private candidate, who has not attended an Approved Training Centre as part of his training, requests special facilities for the examination, the Company may invite the candidate to undertake an assessment in advance of the examination at the centre in which he/she will be undertaking the examination.

When the Company has approved a request by a candidate for extra time for the written examination, the candidate will complete the examination in the examination room with the other candidates, and the other candidates will be instructed to leave quietly at the end of the examination period.

The WCF will arrange for special consideration to be given to candidates who suffer temporary illness, injury, or indisposition at the time of the assessment. The candidate should inform the Registrar or Senior Examiner within 48 hours of the written paper if he/she considers that special considerations should apply. Written evidence such as a doctor's note or an invigilator's report will be required. Candidates must meet the full assessment requirements; an aegrotat will not be made.