



THE WORSHIPFUL COMPANY OF FARRIERS

HEALTH AND SAFETY for the DIPLOMA EXAMINATION including the Practical Assessments

The responsibility for Health and Safety in regard to all aspects of the written, practical, and oral sections of the examination lies with the Examination Centre. Before each examination, the Examination Centre is required to confirm in writing, by completing and signing the 'WCF Examination Health and Safety Declaration', that it accept its responsibility with regard to all the current health and safety legislation. This legislation ensures the safety of the examination environment, the tools and equipment used (including horses), and the candidates and all other personnel who are involved with the examination.

The declaration form should be signed by a person of authority at the centre such as the Principal, Vice-Principal, Safety Officer, or equivalent. On the form, the Examination Centre provides the Worshipful Company of Farriers with the name of the Examination Health and Safety Co-ordinator who is appointed for the duration of the examination.

WCF examiners and assessors have the right at any time during the examination to terminate a part of the examination, including the practical assessment, if he / she consider that any of the health and safety requirements are inadequate.

Requirements:

1. The Examination Centre is required to complete the 'Examination Health and Safety Declaration' and provide it to the WCF Registrar before the commencement of the examination.
2. The Examination Centre is required to appoint a named Examination Health and Safety Co-ordinator and the name of this person must be detailed on the 'Examination Health and Safety Declaration'. This person is responsible for the health and safety aspects of all sections of the examination.
3. The Examination Health and Safety Co-ordinator must ensure that Risk Assessments are completed beforehand for all equipment and equine stock used during the examination
4. The Examination Health and Safety Co-ordinator must ensure that Risk Assessments are completed for all elements of each of the assessments that make-up the examination.
5. The Risk Assessments must be made available to the Senior Examiner before the start of the examination.
6. The Examination Health and Safety Co-ordinator must ensure that all candidates wear the appropriate protective clothing during the assessments
7. During the practical and oral assessments all of the examination areas must be supervised, i.e. all candidates must be observed by at least one competent person at all times.

Worshipful Company of Farriers

HEALTH AND SAFETY for the DIPLOMA EXAMINATION

Examination Health and Safety Declaration

EXAMINATION CENTRE: _____

DATES OF THE EXAMINATION: From: _____ To: _____

**NAME of the Examination
Health and Safety Co-ordinator** _____

I confirm that the following requirements are in place for the forthcoming WCF examination:

1. The Examination Centre will take full responsibility for Health and Safety in regard to all aspects of the written, practical and oral sections of the examination detailed above
2. Risk Assessments will be completed beforehand for all equipment and equine stock used during the examination
3. Risk Assessments will be completed for all elements of each of the sections/assessments that make-up the examination
4. The Risk Assessments will be made available to the Senior Examiner before the start of the examination
5. The Examination Health and Safety Co-ordinator will ensure that all candidates wear the appropriate protective clothing during the assessments
6. During the practical and oral assessments all of the examination areas will be supervised, i.e. all candidates will be observed by at least one competent person at all times.

SIGNED: _____

NAME: *(in capitals)* _____

DESIGNATION: _____

(Principal, Vice Principal, Safety Officer or equivalent)

DATE: _____